FOREST DEPARTMENT.

Notice dated 1st February 1907.

Notice is hereby given that a sum of Rs. 25, being the amount deposited towards security by contractor Sanjeeviah (deceased) of Ramalè, Gudiyatham Taluk, remains undisbursed with the Forest Range Officer, Bangalore Range.

The legal representatives, if any, of the deceased should apply for the money to the undersigned within three months from this date, failing which, the amount will be finally credited to Government.

T. ABDULKARIM,
Dy. Conservator of Forests,
Bangalore District.

REGISTRATION DEPARTMENT.

Circular Memorandum No. 3 of 1906-07.

The following instructions in connection with the grant of applications for searches or for copies are issued for the guidance of all the Registering Officers in the Province :—

(1) The fee for a search shall entitle the applicant to read the entry for the finding of which it has been paid, or to have it read to him, but it shall not entitle him to take a copy of the entry except a note of the number and date thereof on a slate for subsequent transcription on paper. If a search should prove fruitless, the fee shall not be refunded, but the applicant shall, if he wishes it, receive a certificate stating that the entry sought for has not been found in the books.

(2) All applications for searches or for copies should be made as far as possible in the form given below to the Registering Officer himself. All such applications should be preserved on a separate file, the date on which a search has been made or copy completed being noted thereon. Every application for the grant of a certified copy, unless made at the time of registration of a document, shall be considered as an application for search and charged accordingly, provided, however, that no search fees shall be charged in respect of a document of which a copy is applied for when the names of the claiming and executing parties, the nature and date of the document, the date of registration are given in the application for copy. A search for documents executed by, as well as in favor of, one and the same person shall be considered as a single search.

(3) When an application is made for a copy, the search should be made, if possible, while the applicant is in attendance.

(4) An application for search should be struck off if the search is not made within thirty days from the date of the application ; and after that date no refund of the search fee should be allowed.

(5) In the case of all searches applicants must be required to state briefly the nature of documents. This is absolutely necessary for determining whether the applicants are entitled to have copies of documents applied for. They must also be required to state the period during which search has to be made. Particulars of the property or the names of claimants and executants should also be given in the application. In cases however where a general search is required to be made the names of executants or claimants need not be ascertained as in all such cases it will be sufficient to know the description of the property and the name of the owner thereof. If for instance an applicant applies for a list of documents executed during a certain period by a particular person, the list ought to show the names of parties in whose favor they were executed. Similarly when an application is made for a list of documents executed in favor of an individual, the list ought to show the names of the several persons who executed them. A copy of the form of application given below should be hung up at a conspicuous place in each office and the attention of parties drawn to the same whenever necessary.

(6) Certificates of encumbrances should relate only to the property described in the applications and belonging to the persons therein named. Accordingly when several individuals hold shares in certain fields described in an application, the encumbrances on the share not belonging to the individuals mentioned therein shall not be noted in the certificate.

(7) All fees for searches and copies should be received in advance. Registering Officers should grant receipts for fees deposited with them.

(8) On receipt of an application for search or copy the Registering Officer should note on it the following particulars :—

(1) Date of receipt. (2) Amount of fee deposited. (3) Name of the clerk deputed to make the *requisite search or copy*. (4) Result of the search (this should be noted by the clerk and initialled by him). (5) Signature of the registering officer (this should be affixed after verifying personally the result noted by the clerk).